



Tri-State Futbol Alliance

Great Lakes Scrip Gift Card Fundraiser

In an effort to help TFA members raise money to help pay for their fees, the club will be administering the Great Lakes Scrip gift card fundraiser. This fundraiser is open to all TFA members who are subject to club or team fees. This document outlines the policies and procedures related to this fundraiser.

What is Great Lakes Scrip?

The Great Lakes Scrip center acts on behalf of churches, schools and other non-profit organizations to purchase large amounts of gift cards from grocery stores, department stores, and other retailers. Because the gift cards are purchased with cash up front, the participating retailers offer a substantial discount. Our organization buys the gift cards from Great Lakes Scrip Center at a discount, and re-sells the certificates to our members for full face value. The bulk of the discount - from two to fifteen percent or more - is retained by us as revenue. This revenue will be tracked for each individual player and will be distributed to each player to pay for specified TFA fees.

How does it work?

Each family will create their own online shopping account in which they will place orders for gift cards from various retailers. You will pay the face value of the gift card. However, each retailer offers their gift cards at a discounted price. The discount varies by retailer. So, when the club goes to order the gift cards for you, we will pay the discounted price. The difference representing revenue will be kept in a bank account and tracked by player and later distributed back to you to pay for specified fees.

Why is it a great fundraiser?

One reason is that you don't have to sell anything! You are purchasing gift cards for places you already shop – places where you are already going to spend money. Or, if you want to buy gift cards as a gift for someone, you will be able to raise money for soccer at the same time. Since this fundraiser is being tracked by family, each player will benefit directly from the money that they raise. And, the club is willing to administrate this fundraiser for you and pay for the shipping costs!

Which retailers participate?

Go to the www.glscrip.com website for complete listings of retailers that participate in the program and their discount percentage. Note that the list of retailers changes regularly, so it's a good idea to keep checking the website. In addition, existing retailers may change their discount percentage at any time.

What can I use the money I've raised for?

The money you raise from the Scrips fundraiser can be used for any TFA fees.

How do I create an online account?

1. Go to www.shopwithscrip.com.
2. Click on "Not a member? – Click Here"
3. This link brings you to the new user registration page.
4. Enter the required information.
5. Review and accept the agreements.
6. After accepting, you should receive a confirmation email with your password and other information you will need.
7. Next, the site will prompt you to join an organization. Type the enrollment code for TFA:
AA5FL17C14647.
 - We are in the process of changing the name on the account from "CFA Warriors" to "Tri-State Futbol Alliance", so if you see CFA Warriors, you are in the right place.

** Note that you must create an online account in order to participate in this fundraising program. The coordinator will not place orders for you online.

How do I order gift cards?

After you set up your online account, do the following to place orders:

1. Go to www.shopwithscrip.com.
2. Login by entering your email address and password.
3. Click on the "Order Scrip" link at the top of the page.
4. Select TFA (or CFA Warriors if you don't see TFA....we are in the process of changing the name) for your organization and click "Next".
5. Select the quantity of the gift cards you wish to order.
6. Once all your orders have been placed, click on "Check Out" to place your order.
7. Click on "Finish Order" to complete the order.

** Note that when you place an order through ShopWithScrip, it is placing the order with the coordinator. You are not actually placing the order with Scrip nor are you making payment to Scrip. You must mail your payment directly to your coordinator. The coordinator will actually place the order with Scrip and make one payment on behalf of the entire club.

When will the orders be placed? When do I have to have my order online?

Orders will be placed by the club once a month, usually the 1st Wednesday of every month. (In the future, we will place two orders during the month of December to handle holiday orders.) You must have your order online at least 2 days prior to the date the coordinator will be placing the order. See the schedule which has been provided.

How and when do I pay for the gift cards?

Payment must be for the face value of the gift cards you are ordering. There is an option to pay for your gift cards online, or you can mail in a check to the coordinator.

Presto-Pay is used to pay for your orders at the time they are placed online. Your checking account will be debited for the face value amount of your order plus a small convenience fee of \$0.39. Go to your online account and click on the Presto-Pay link to register. *Note that it takes a few days to get the Presto-Pay account set up.*

Or, you can make payment by check. ***Make checks payable to "TFA"***. Payment must be received 2 days prior to the date the coordinator is placing the order. *If payment is not received 2 days prior to the date of the order, your gift cards will not be included in the club order.* (This is to allow time to deposit your money so that the coordinator can use it to order the gift cards from Scrip.) If payment is received after this date, the coordinator will include your order with the next month's order. See the schedule which has been provided.

How long does it take to get the gift cards after ordering them? How do I get them?

It takes approximately 4 business days from the date the coordinator places the order to receive the gift cards from Scrip. (All orders will be placed with overnight delivery.) Then, the coordinator will schedule a time for you to pick up your gift cards.

See the schedule which has been provided. In most cases, you can pick up your order at the monthly TFA General Meeting. Or, you can make arrangements with the coordinator to pick them up from their house.

How can I keep track of what I have raised so far?

The nice thing about using ShopWithScrip is that they keep track of all of this for us! You can log into your account at any time and obtain information regarding your account, such as an order history and account activity. Or, your coordinator can run a report for you at any time that summarizes what you have raised so far with the program.

How do I get the money from the club?

Notify the coordinator when you would like to use the money raised in your account. The coordinator will issue a check payable your team on your behalf. The Club Administrator will then submit this check directly to your Team Administrator or Coach.

Coordinator:

Lisa Haussler
508 Laurelwood Drive
Cleves, OH 45002
lhaussler@tristatefutbolalliance.com

2009/2010 Scrip Order Schedule

Month	Date order will be placed by coordinator	Date payment must be <u>received</u> by coordinator	Date Order must be placed online	Date/Location of pickup
December, 2009	12/15/2009	12/11/2009	12/11/2009	Wed, 12/23/2009 @ TFA North clubhouse 6:30 – 7:00 pm
January, 2010	1/6/2010	1/4/2010	1/4/2010	Thurs, 1/14/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
February	2/3/2010	2/1/2010	2/1/2010	Thurs, 2/11/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
March	3/3/2010	3/1/2010	3/1/2010	Thurs, 3/11/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
April	4/1/2010	3/30/2010	3/30/2010	Thurs, 4/8/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
May	5/5/2010	5/3/2010	5/3/2010	Thurs, 5/13/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
June	6/2/2010	5/31/2010	5/31/2010	Thurs, 6/10/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
July	7/1/2010	6/29/2010	6/29/2010	Thurs, 7/8/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
August	8/4/2010	8/2/2010	8/2/2010	Thurs, 8/12/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
September	9/1/2010	8/30/2010	8/30/2010	Thurs, 9/9/2010 @ TFA General meeting 8:30 pm @ Cheviot

				Field House
October	10/6/2010	10/4/2010	10/4/2010	Thurs, 10/14/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
November	11/3/2010	11/1/2010	11/1/2010	Thurs, 11/11/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
December *	12/1/2010	11/29/2010	11/29/2010	Thurs, 12/9/2010 @ TFA General meeting 8:30 pm @ Cheviot Field House
December *	12/15/2010	12/13/2010	12/13/2010	Wed, 12/22/2010 @ TFA North clubhouse from 6:30 - 7:00 pm

*Two orders will be placed in December to handle holiday orders.